**JOB POSTING**

**REGIONAL SCHOOL WELLNESS SPECIALIST (RSWS)**

Regional Educational Service Agency Four will be accepting applications for a Regional School Wellness Specialist (RSWS). Applications shall be sent to:

***Arthur L. Rogers, Jr., Executive Director***

***RESA Four***

***404 Old Main Drive***

***Summersville, WV 26651***

The application package shall include a cover letter, resume, qualifications, copies of certificates including transcripts and three letters of reference.

**Application deadline: Thursday August 15, 2013 by 3:00 P.M.**

**JOB DESCRIPTION**

The Regional School Wellness Specialist (RSWS) will facilitate a collaboration framework among county, school, and community leaders to implement and maintain school health initiatives designed to promote the well-being of students in the public schools of West Virginia. Further, the RSWS will plan, organize, and coordinate various initiatives in accordance with state and local guidelines/regulations set forth by the West Virginia Board of Education in the following eight areas:

1. Health Education

2. Physical Education

3. Health Services

4. Nutrition Services

5. Counseling, Psychological, & Social Services

6. Healthy School Environment

7. Health Promotion for Staff

8. Family/Community Engagement

**QUALIFICATIONS**

* A minimum of a Bachelor’s degree from an accredited college or university. Master’s degree (preferred) in education, health services, nutrition and/or community health promotion.
* Documented experience (3-5 years) in either implementing or supervising one or more of the eight coordinated school health (CSH) components listed above.
* Ability to assess health and safety needs of students, families, school employees and communities.
* Documented written, verbal, interpersonal, and technology skills to successfully fulfill the responsibilities of the job.
* Adaptability to perform a variety of tasks simultaneously and provide leadership to diverse collaborative groups. 

**RESPONSIBILITIES/JOB DUTIES**

* Oversee and coordinate School Wellness initiatives and all related components within the designated RESA.
* Support the work of County School Wellness Councils within the counties served by the designated RESA.
* Collaborate with county, school, and community leaders to support, coordinate, implement and/or maintain school health initiatives at the county and school levels.
* Communicate an overall understanding of the various CSH components and their relationship to student success with a variety of school and community groups.
* Plan, prepare for, and conduct appropriate meetings with a variety of types and sizes of groups.
* Support county compliance efforts with West Virginia Board of Education Policies related to CSH.
* Assist counties in the collection of school health data as prescribed by the West Virginia Department of Education.
* Develop and maintain a system/process for program evaluation as prescribed by the West Virginia Department of Education.
* Establish partnerships with community organizations and DHHR agencies concerned with the health and wellness of students and staff.
* Prepare grant applications to seek additional funding sources for CSH.
* Participate in intensive training during the initial establishment of CSH and in periodic staff development provided by the West Virginia Department of Education in following years.
* Conduct appropriate health related staff development and trainings for the region, counties and/or individual schools, groups, or employees.
* Collaborate with the West Virginia Department of Education to perform other duties as determined appropriate by the State Superintendent of School.

Initial employment will begin on or about August 19, 2013. RSWS positions are non-continuing contract positions. RSWS position contract period will be a 200 day contract. Position will be posted on the RESA 4 webpage and the West Virginia Department of Education’s webpage.